

Division/Department	VARIOUS	Type of position:	New Concepts Management Solutions
Location	Open	<input checked="" type="checkbox"/> Full-time <input checked="" type="checkbox"/> Contractor	www.ncm-solutions.com
Job Title	SUBJECT MATTER EXPERT (SME)	<input type="checkbox"/> Part-time <input type="checkbox"/> Intern	Please send resumes to: info@ncm-solution.com

GENERAL DESCRIPTION

Subject Matter Expert (SME) Support: Duties include providing high-level expert advice, assistance, guidance or counseling in support of management, technical, organizational and business improvement or investigative efforts. This may also include studies, analysis and reports documenting any proposed developmental, consultative or implementation efforts/recommendations.

NOTE - This level of expertise may be applied to any functional requirement shown in the Performance Work Statement, but will only be used in very limited unique and short-term applications that warrant specialized expertise not otherwise found in this list of labor category requirements.

Application of SME will only be initiated when special areas of study for ASC or internal organizations are warranted, and when in the interest of implementing new policy/procedures, new processes, techniques, metrics/models, and other timesaving/cost-saving initiatives and processes to meet specific program needs related to management, technical, organization and business improvement services.

EXPERIENCE/EDUCATION

Minimum Experience Requirements: Must possess background experience/ knowledge that demonstrates the individual is a prominent and recognized authority in the subject matter field or area of consultation.